

additional papers 1

Overview and Scrutiny Committee

Tue 24 Jan
2012
7.00 pm

Committee Room Two
Town Hall
Redditch



www.redditchbc.gov.uk

Access to Information - Your Rights

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council's Website:
www.redditchbc.gov.uk

If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact

**J Bayley and Michael Craggs
Overview and Scrutiny Support Officers**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH
Tel: (01527) 64252 Extn: 3268 / 3267 Fax: (01527) 65216
e.mail: jess.bayley@bromsgroveandredditch.gov.uk**

michael.craggs@bromsgroveandredditch.gov.uk

Minicom: 595528

Welcome to today's meeting.

Guidance for the Public

Agenda Papers

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

Chair

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Committee Support Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

Running Order

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

Refreshments : tea, coffee and water are normally available at meetings - please serve yourself.

Decisions

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

Members of the Public

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Committee Support Officer.

Special Arrangements

If you have any particular needs, please contact the Committee Support Officer.

Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

Further Information

If you require any further information, please contact the Committee Support Officer (see foot of page opposite).

Fire/ Emergency instructions

If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.

If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.

Do Not stop to collect personal belongings.

Do Not use lifts.

Do Not re-enter the building until told to do so.

The emergency Assembly Area is on Walter Stranz Square.

Declaration of Interests: Guidance for Councillors

DO I HAVE A "PERSONAL INTEREST" ?

- Where the item relates or is likely to affect your **registered interests** (what you have declared on the formal Register of Interests)

OR

- Where a decision in relation to the item might reasonably be regarded as affecting **your own** well-being or financial position, or that of your **family**, or your **close associates** more than most other people affected by the issue,

you have a personal interest.

WHAT MUST I DO? **Declare the existence, and nature, of your interest and stay**

- The declaration must relate to specific business being decided - a general scattergun approach is not needed
- **Exception** - where interest arises only because of your membership of another **public body**, there is no need to declare unless you **speak** on the matter.
- You **can vote** on the matter.

IS IT A "PREJUDICIAL INTEREST" ?

In general only if:-

- It is a personal interest **and**
- The item affects your **financial position** (or conveys other benefits), or the position of your **family, close associates** or bodies through which you have a **registered interest** (or relates to the exercise of **regulatory functions** in relation to these groups)

and

- A member of public, with knowledge of the relevant facts, would reasonably believe the interest was likely to **prejudice** your judgement of the public interest.

WHAT MUST I DO? **Declare and Withdraw**

BUT you may make representations to the meeting before withdrawing, **if** the public have similar rights (such as the right to speak at Planning Committee).



Overview and Scrutiny

Committee

Tuesday, 24th January, 2012

7.00 pm

Committee Room 2 Town Hall

Agenda

Membership:

Cllrs: Phil Mould (Chair) Bill Hartnett
Mark Shurmer Gay Hopkins
(Vice-Chair) Brenda Quinney
Peter Anderson Alan Mason
Andrew Brazier Luke Stephens
Simon Chalk
Andrew Fry

<p>3. Minutes (Pages 1 - 4)</p>	<p>To confirm the minutes of the most recent meeting of the Overview and Scrutiny Committee as a correct record.</p> <p>(Minutes attached)</p> <p>(No Specific Ward Relevance);</p>
<p>11. Actions List (Pages 5 - 10)</p>	<p>To note the contents of the Overview and Scrutiny Actions List.</p> <p>(Report attached)</p>
<p>12. Executive Committee Minutes and Scrutiny of the Forward Plan (Pages 11 - 34)</p>	<p>To consider the minutes of the latest meeting(s) of the Executive Committee and also to consider whether any items on the Forward Plan are suitable for scrutiny.</p> <p>(Forward Plan attached).</p>
<p>16. Crime and Disorder Scrutiny Panel - Chair's Update (Pages 35 - 36) Councillor Bill Hartnett</p>	<p>To receive a report from the Chair of the Crime and Disorder Scrutiny Panel on any further developments in the work of the Panel that may have occurred since the previous meeting of the Committee.</p> <p>(Report attached).</p> <p>(No Specific Ward Relevance)</p>



Overview and Scrutiny Committee

Tuesday, 10th January, 2012

MINUTES

Present:

Councillor Phil Mould (Chair), Councillor Mark Shurmer (Vice-Chair) and Councillors Peter Anderson, Andrew Brazier, Simon Chalk, Andrew Fry, Bill Hartnett, Gay Hopkins, Brenda Quinney and Alan Mason

Also Present:

Councillors Michael Braley, Juliet Brunner, David Bush, Mike Chalk, Carole Gandy, Malcolm Hall and Jinny Pearce.

Officers:

S Hanley, J Pickering, G Revans and S Morgan and I Westmore

Overview and Scrutiny Support Officers:

J Bayley and M Craggs

142. APOLOGIES AND NAMED SUBSTITUTES

An apology for absence was received on behalf of Councillor Luke Stephens.

As all Councillors had been invited to attend the meeting apologies were also received on behalf of Councillors Robin King and Wanda King.

143. DECLARATIONS OF INTEREST AND OF PARTY WHIP

There were no declarations of interest nor of party whip.

144. MINUTES

RESOLVED that

the minutes of the Committee meeting held on Tuesday, 29th November 2011 be confirmed as a correct record and signed by the Chair.

.....
Chair

Overview and Scrutiny Committee

Tuesday, 10th January, 2012

145. BUDGET SETTING 2012/13

The Committee received a presentation which outlined the revenue and capital budget bids that had been submitted for 2012/13. Members had the opportunity to seek further information about any of the bids and about how they had each been determined by the relevant Director and Head of Service as either a high, medium, or low priority for Council funding. It was at the Committee's discretion whether to eventually recommend that any of the individual bids be re-classified as a funding priority if they felt this was suitable. Officers confirmed that the Council would not bear the full costs of joint bids if any of these were rejected by Bromsgrove District Council.

Regarding the revenue bid for an Energy Advisor, Members suggested that Officers might wish to explore whether the expertise of outside agencies could be utilised to support the Council's future performance in this area and also how the staff resource for this area would be managed across the two Councils.

Concern was raised regarding the capital bid to improve the footpaths in Morton Stanley Park. Members suggested that improvements could be made in a more cost-effective manner than by implementing the proposals included in the bid.

Members queried whether it was suitable for the Council to continue to contribute funding to the events programme for the Morton Stanley Park Festival. Officers explained that attracting private sponsorship to support the Festival was certainly important to help sustain its success. However the Council needed to continue making its own contribution to ensure that the Festival was sufficiently funded.

The Committee was informed that the Council had recently received a response from the Government regarding the consultation on the localisation of the Non-Domestic Rates. Each district local authority was now to receive around 80% of the rates, with the remaining 20% going to the County Council. The allocation of the business rates had therefore arranged from the initial proposals. It was also confirmed that there would still be a 10% reduction in Council Tax benefit. However, the Council would now be able to share the financial liability with neighbouring authorities.

RECOMMENDED that

the priority levels for the revenue and capital bids be supported subject to the following amendments:

Overview and Scrutiny Committee

Tuesday, 10th January, 2012

- i) the bid for improvement to footpaths in Morton Stanley Park be removed
- ii) the bid for the Energy Advisor be deferred to allow Officers to obtain additional information and report back to the Committee; and

RESOLVED that

the report be noted.

The Meeting commenced at 6.00 pm
and closed at 7.03 pm

Actions requested by the Overview and Scrutiny Committee

Date Action Requested	Action to be Taken	Response
18th October 2011 1	Members requested that the potential to remove a number of unused bin cupboards from council properties in order to discourage fly tipping be investigated further. In particular it was suggested that conditions in Mickleton Close should be reviewed further.	Officers have visited Mickleton Close photos attached along with the plan of the area. Options are being discussed as to the removal. Discussion are on going with legal services in relation to the removal of bin stores belonging to owner occupiers
29th November 2011 2	Members requested a full list of the twenty areas that had been prioritised by West Mercia Police as priority areas for immediate attention.	Information emailed to Members on 7th December 2011. DONE
29th November 2011 3	Members requested further information on the use of housing pods as part of the housing trailblazers scheme.	Information emailed to Members on 10th January 2012. DONE
29th November 2011 4	The Chair invited two members to attend to attend the next meeting of the Regional Scrutiny Network on 15 March 2012 in Birmingham in his place.	Any Members to express an interest in attending. TO BE DONE
29th November 2011 5	Members requested that they receive a report on the Core Strategy – Consultation for post-scrutiny at the next meeting of the Committee on 24 January 2012.	Relevant officers to be notified and report to be included on the work programme accordingly. DONE
29th November 2011 6	Members proposed a number of questions for the consideration of Councillor Derek Taylor, Portfolio Holder for Leisure and Tourism.	Officers to record these questions and to circulate for the consideration of Councillor Taylor and relevant Officers.

		DONE
--	--	------

Mickleton Close, Oakenshaw
Free standing bin cupboards



Rear of 60 & 61 Mickleton Close

60 – Council Owned
In better condition, although not secure

61 – Owner Occupier
In better condition, although not
secure, looks to have been repainted



Rear of 62 & 63 Mickleton Close

62 – Council Owned
Roof & door missing, rubbish inside

63 – Owner Occupier
In better condition, although not secure



Rear of 64 & 65 Mickleton Close

64 – Council Owned
65 – Owner Occupier

Only one cupboard standing
Roof missing and in poor condition



EXECUTIVE COMMITTEE LEADER'S

FORWARD PLAN

1st February 2012 to 31st May 2012

(published as at 16th January 2012)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision.
e.g. to approve a new policy or variation to the approved budget.)



This Plan gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

“Key Decisions” are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or**
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;**
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).**

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from:

9am to 5pm Mondays to Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you.

The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Carole Gandy	Leader of the Council and Portfolio Holder for Community Leadership & Partnership
Councillor Michael Braley	Deputy Leader and Portfolio Holder for Corporate Management
Councillor Juliet Brunner	Portfolio Holder for Community Safety & Regulatory Services
Councillor Brandon Clayton	Portfolio Holder for Housing, Local Environment & Health
Councillor J Pearce	Portfolio Holder for Planning, Regeneration, Economic Development & Transport
Councillor Derek Taylor	Portfolio Holder for Leisure & Tourism
Councillor G Chance	
Councillor M Hall	
Councillor Debbie Taylor	

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person / organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: denise.sunman@bromsgroveandredditch.gov.uk

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
1	Executive	31 Jan 2012		HRA Revenue Account	Non-Key	Councillor Michael Braley	
2	Council	20 Feb 2012		Medium Term Financial Plan 2013/14 - 2014/15	Key	Councillor Michael Braley	*Executive Committee will make recommendations to Council following its meeting on 20 Feb 2012
3	Council	20 Feb 2012		Council Tax Setting 2012-13	Key	Councillor Michael Braley	*Executive Committee will make recommendations to Council following its meeting on 20 Feb 2012
4	Executive	21 Feb 2012		Private Sector Home Support Service	Non-Key	Councillor Brandon Clayton	
5	Executive	21 Feb 2012	11 Nov 2010	Street Naming Policy - Review	Key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
6	Council	5 Mar 2012	5 Dec 2011	Housing Revenue Account - Outcome of Review	Key	Councillor Brandon Clayton	*Executive Committee will make recommendations to Council following its meeting on 21st February 2012
7	Executive	21 Feb 2012		Localism Act - Pay Policy Statement for Officers	Key	Councillor Michael Braley	
8	Executive	21 Feb 2012		Grants Programme 2012/13	Key	Councillor Carole Gandy	
9	Council	5 Mar 2012		Highway Impact and Accessibility Modelling Report - Worcestershire County Council (Halcrow) - May 2011	Non-Key	Councillor Jinny Pearce	*Executive Committee will make recommendations to Council following its meeting on 21st February 2012
10	Executive	13 Mar 2012		Quarterly Performance Report - Quarter 3 - October to December 2011	Non-Key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
11	Executive	13 Mar 2012		Quarterly Budget Monitoring - Quarter 3 - October to December 2011	Non-Key	Councillor Michael Braley	
12	Executive	13 Mar 2012		Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 3 - October to December 2011	Non-Key	Councillor Michael Braley	
13	Executive	13 Mar 2012		Quarterly Customer Services Monitoring - Quarter 3 - October to December 2011	Non-Key	Councillor Michael Braley	
14	Executive	13 Mar 2012		Quarterly Monitoring - Write Off of Debts - Quarter 3 - October to December 2011	Non-Key	Councillor Michael Braley	
15	Executive	13 Mar 2012		Constitution - Review	Non-Key	Councillor Michael Braley	
16	Executive	13 Mar 2012		Private Sector Housing Enforcement Policy 2012	Non-Key	Councillor Brandon Clayton	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
17	Council	16 Apr 2012		Tenancy Strategy 2011	Key	Councillor Brandon Clayton	
18	Council	16 Apr 2012		Worcestershire Strategic Housing Market Assessment 2012	Key	Councillor Brandon Clayton	*Executive Committee will make recommendations to Council following its meeting on 13 March 2012
19	Executive	3 Apr 2012		Local Plan Evidence Base Documents	Key	Councillor Jinny Pearce	
20	Council		17 Oct 2011	Housing Allocations Policy - Review	Key	Councillor Brandon Clayton	*Awaiting new date
21	Council		17 Oct 2011	Roxboro House - Disposal Options	Key	Councillor Brandon Clayton	*Awaiting new date
22	Council		12 Jan 2011	Town Centre Landscape Improvements (including Church Green)	Key	Councillor Brandon Clayton, Councillor Jinny Pearce	*Awaiting new date

KEY DECISION

Proposed to be made by the Executive on **20 Feb 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Michael Braley</p>	<p>ITEM</p> <p>Medium Term Financial Plan 2013/14 - 2014/15</p>	<p>WARDS AFFECTED</p> <p>All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Exec Director of Finance and Resources</p> <p>REPORT AUTHOR</p> <p>J Pickering</p>	<p>SUMMARY</p> <p>To make recommendations on the Capital and Revenue Budgets and on the Council Tax Level for 2012/13.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive on **20 Feb 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER Councillor Michael Braley</p>	<p>ITEM Council Tax Setting 2012-13</p>	<p>WARDS AFFECTED All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Finance and Resources</p> <p>REPORT AUTHOR T Kristunas, Head of Finance and Resources</p>	<p>SUMMARY To set the Council Tax for 2011/12.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive on **21 Feb 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Michael Braley</p>	<p>ITEM</p> <p>Street Naming Policy - Review</p>	<p>WARDS AFFECTED</p> <p>All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Background Papers: none specified.</p> <p>REPORT AUTHOR</p> <p>D Poole, Head of Business Transformation</p>	<p>SUMMARY</p> <p>To consider a review of the Street Naming Policy.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p>

Item No. 6

KEY DECISION

Proposed to be made by the Executive on **21 Feb 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Brandon Clayton</p>	<p>ITEM</p> <p>Housing Revenue Account - Outcome of Review</p>	<p>WARDS AFFECTED</p> <p>All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Housing</p> <p>REPORT AUTHOR</p> <p>L Tompkin Head of Housing and Community Services</p>	<p>SUMMARY</p> <p>To consider the final outcome of the Review of the Housing Revenue Account.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>To seek agreement for the Council's 30 year Business Plan and to agree the financial payment of debt</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>
<p>Briefings Attendance at Borough Tenants Forum Letter to tenants</p>	<p>Councillors Borough Tenants Forum Directors and Heads of Service, Redditch Borough Council</p>	<p>October - November 2011</p>

<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p> <p>Not applicable</p>
--

NON-KEY DECISION

Proposed to be made by the Executive on **21 Feb 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Michael Braley</p>	<p>ITEM</p> <p>Localism Act - Pay Policy Statement for Officers</p>	<p>WARDS AFFECTED</p> <p>(No Specific Ward Relevance);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Executive Director of Finance and Resources</p> <p>REPORT AUTHOR</p> <p>J Pickering</p>	<p>SUMMARY</p> <p>To approve a Pay Policy Statement for Officers as required by the Localism Act 2011.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p>

KEY DECISION

Proposed to be made by the Executive on **21 Feb 2012**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Carole Gandy	ITEM Grants Programme 2012/13	WARDS AFFECTED All Wards;
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Community Services REPORT AUTHOR D Hancox Voluntary Sector Grants Co-ordinator	SUMMARY Redditch Borough Council's 2012/13 Grants Programme Fund is set at £241,000 to support Local, Voluntary and Community Sector organisations. The report seeks final approval of the recommendations for funding made by the Grants Panel.	REASONS FOR BEING ON THE FORWARD PLAN Approval of the Grant Panel's recommended funding allocations.
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
4 meetings of the Grants Panel to assess and score applications to the 2012/13 Grants Programme.		December 2011 - January 2012

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Not applicable

KEY DECISION

Proposed to be made by the Executive on **13 Mar 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Brandon Clayton</p>	<p>ITEM</p> <p>Tenancy Strategy 2011</p>	<p>WARDS AFFECTED</p> <p>All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Community Services</p> <p>REPORT AUTHOR</p> <p>M Bough Housing Policy and Performance Manager</p>	<p>SUMMARY</p> <p>The report will present a Tenancy Strategy which sets out the considerations for individual social landlords to have regard to in their own policies on the granting and re-issuing of tenancies relating to;</p> <ul style="list-style-type: none"> • The kinds of tenancies that they grant; • The circumstances in which they will grant a tenancy of a particular kind; • Where they grant tenancies for a fixed term, the length of the term; • The circumstances in which they will grant a further tenancy on the ending of the existing one. 	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>The Council is required by the Localism Act 2011 to implement a Tenancy Strategy</p>

CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Consultation Events	Stakeholders District Councils Registered Local Landlords Adult and Community Services Voluntary and Community Sector	Ongoing since December 2009

<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p> <p>Not applicable</p>

KEY DECISION

Proposed to be made by the Executive **13 Mar 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Brandon Clayton</p>	<p>ITEM</p> <p>Worcestershire Strategic Housing Market Assessment 2012</p>	<p>WARDS AFFECTED</p> <p>All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Community Services</p> <p>REPORT AUTHOR</p> <p>M Bough Housing Policy and Performance Manager</p>	<p>SUMMARY</p> <p>To seek approval to adopt the final report of the Worcestershire Strategic Housing Market Assessment (published by GVA Grimley – January 2012) as the Key Strategic Housing Evidence Base to underpin development of house building targets, housing and planning policy and to support site by site affordable housing negotiations.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>To seek approval to adopt the Worcestershire Strategic Housing Market Assessment 2012</p>

CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
<p>Worcestershire Strategic Housing Officers Group (WSHOG) appointed Redditch Borough Council as the Lead Authority to commission a Strategic Housing Market Assessment for the whole of Worcestershire.</p>	<ul style="list-style-type: none"> • Meetings of Commission Group and WSHOG, involving all Councils and contractor (GVA Grimley); • Housing and Planning Officers at all Worcestershire Councils; • Key housing stakeholders at specifically organised events and via e-mail and telephone; • Appropriate agencies and other stakeholders; • Worcestershire County Council Research and Intelligence Team on data collection; • Procurement, Legal and Finance Teams on contractual and procurement matters; • Senior RBC Officers as appropriate. 	<p>October 2012 to January 2012</p>

<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p> <p>Not applicable</p>

KEY DECISION

Proposed to be made by the Executive on **3 Apr 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Jinny Pearce</p>	<p>ITEM</p> <p>Local Plan Evidence Base Documents</p>	<p>WARDS AFFECTED</p> <p>All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Planning and Regeneration</p> <p>REPORT AUTHOR</p> <p>E Baker Acting Development Plans Manager</p>	<p>SUMMARY</p> <p>To seek endorsement of additional documents forming part of the Local Plan Evidence Base:</p> <p>Appendix 1: A435 Area of Development Restraint - Review</p> <p>Appendix 2: Strategic Flood Risk Assessment – Level 2</p> <p>Appendix 3: Water Cycle Strategy - Update</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>To seek endorsement of additional documents forming part of the Local Plan Evidence Base</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>
<p>Members and Planning Advisory Panel (PAP)</p>	<p>Environment Agency Severn Trent Water Worcestershire County Council – Highways Asset Management Members</p>	<p>Planning Advisory Panel meetings between January and February 2012 Consultation with Severn Trent Water and the Environment Agency throughout 2011 Consultation with County Highways and Assets Management - January and February 2012</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Not applicable

KEY DECISION

Proposed to be made by the Executive (date to be identified)

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Portfolio Holder Housing and Health, Councillor Brandon Clayton</p>	<p>ITEM</p> <p>Housing Allocations Policy - Review</p>	<p>WARDS AFFECTED</p> <p>(No Specific Ward Relevance);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>None.</p> <p>REPORT AUTHOR</p> <p>L Tompkin, Head of Housing</p>	<p>SUMMARY</p> <p>To consider a review of the Housing Allocations Policy.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive (date to be identified)

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Portfolio Holder Housing and Health, Councillor Brandon Clayton</p>	<p>ITEM</p> <p>Roxboro House - Disposal Options</p>	<p>WARDS AFFECTED</p> <p>(Central Ward);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Housing</p> <p>REPORT AUTHOR</p> <p>Daniel Russell Housing Enabling Officer</p>	<p>SUMMARY</p> <p>To consider the options for disposal of Roxboro House.</p> <p>[The report may contain exempt information as defined in S.100 of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, as they may contain information relating to financial or business affairs. In view of this it is anticipated that discussion of these matters may take place after the exclusion of the public.]</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Committee decision required</p>

CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
	RSL Partners, Property Agents and other Officers.	N/A

<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p> <p>N/A</p>
--

KEY DECISION

Proposed to be made by the Executive (date to be identified)

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Brandon Clayton, Councillor Jinny Pearce</p>	<p>ITEM</p> <p>Town Centre Landscape Improvements (including Church Green)</p>	<p>WARDS AFFECTED</p> <p>(Abbey Ward);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Background Papers: none specified</p> <p>REPORT AUTHOR</p> <p>C Walker, L Hadley Landscape and Countryside Services Manager, Planning Officer</p>	<p>SUMMARY</p> <p>To consider a report detailing proposed options for Town Centre Landscape Improvements (including Church Green).</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p> <p>Relevant Officers.</p>	<p>Consultation Period or Dates</p>

<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p>

**Report to the Overview and Scrutiny Committee
Chair's Report of the Crime and Disorder Scrutiny Panel meeting, 17th
January 2012.**

Present at the meeting were Councillors Rebecca Blake and Roger Hill. Michael Collins was also present as an independent member. Apologies were received from Councillors Anita Clayton and Wanda King; County Councillor Sheila Blagg; and Ken Hazeldene from the Redditch Anti-Harassment Partnership.

We were slightly late starting due to staff awards where two Officers from the Community Safety Team won awards for their good work. We also noted that the same two Officers were currently being trained to become specialist advisors on architectural crime prevention - a course which traditionally and historically only police attend. The Panel saw this as a major breakthrough and thought this could be a real asset to the Borough. It was agreed that a question would be submitted to the Chair of the Community Safety Partnership around what benefits she expects to be accrued through this ahead of her appearance at the next meeting in April.

Bev Houghton and Angie Heighway were in attendance to present the second quarter figures for the Partnership's Performance Framework and to answer any questions regarding the minutes of the Community Safety Partnership Board meeting in August. A journalist from the local newspaper was also again in attendance for which we were grateful.

The Framework includes crime statistics for the four priority areas of the Partnership: Protecting Communities; Reducing Reoffending and Restorative Justice; Safer Streets and Places; and Secure Homes.

Under the *Protecting Communities* priority area we noted that there had been 37 additional harassment offences and 31 additional racially or religiously aggravated offences when compared with the same period last year. However, these increases were largely attributed to more residents being confident about reporting crime.

The Panel then discussed the issue of witness protection and victim support. We agreed that appearing before a court as a witness can be particularly daunting for a member of the public. Therefore we felt it would be worthwhile if an awareness campaign was launched to advise the public of what support is available and what they could expect in case they find themselves called to be a witness or appear as a victim in a court case. The Panel agreed we would ask the Chair of the Partnership about this.

We were also advised of the good work Officers and Police were carrying out in local high schools running workshops on the topic of "hate crime prevention".

Under the *Reducing Re-offending and Restorative Justice* priority area, the Panel was pleasing to read all trends in the various categories of crime were down. The Panel discussed the work of the *Community Payback Scheme*. Under the scheme, offenders under supervision do work in the community as was the recent case in Lodge Park. The Panel were of the opinion that more publicity should be given to this scheme as we felt more good work could be carried out in the community. Another question was to be submitted to the Chair of the Community Safety Partnership, based on this issue, ahead of her appearance at the next meeting.

Under the *Safer Streets and Places* priority area, the Panel are pleased to report that most of the indicators also showed a downward trend – including for criminal damage and night-time related violence. The only exception was for an increase in deliberate fires offences over the previous twelve months. However, this increase was very much attributed to the actions of one or two offenders.

Finally, under the *Secure Homes* priority area, crime figures had generally slightly increased compared to the same point twelve months before. The Panel heard that the Partnership and the Police were continuing to remind residents of how they can reduce the possibility of being burgled or having their vehicles stolen.

The Panel thanked Officers for their attendance and looked forward to welcoming the Chair of the Community Safety Partnership to the next meeting in April to receive her response to the three questions submitted.

W. Hartnett.
Chair, Crime and Disorder Scrutiny Panel
19th January 2012.